

# The Polish School of Sydney

PO Box 810 MAROUBRA 2035 NSW

[www.polishschool.org.au](http://www.polishschool.org.au) email: [school@polishschool.org.au](mailto:school@polishschool.org.au)

Newsletter No. 19 – Jan/Feb 2008

Dear Parents,

We would like to inform you that The Polish School of Sydney will commence classes this year on the 2<sup>nd</sup> February 2008, at the usual time of 9.00 a.m.

The Annual General Meeting will be held on 9<sup>th</sup> February 2008 on the school premises starting at 9.15 a.m. – 10.45 a.m. All parents who have children attending The Polish School of Sydney are, according to the constitution of the school, members of the school, therefore have voting rights. **AGM is mandatory.** The agenda for the AGM is as follow:

1. Report from the President of the School.
2. Report from the Treasurer of the School and budget for year 2008
3. Report and future development of the School from the Curriculum Coordinator and the Head Teacher
4. Election of the Management School Committee for 2008
5. Discussion and questions.

On behalf of The Polish School of Sydney Management Committee.

Zbyszek Sobota Ph : 93143273 , 0414-313478

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Important notes:

**Please come to the AGM meeting. It is important that you have the opportunity to know what will be happening during the year and participate in the running of the school, even if you agree with the school policy. You can make suggestions and have your enquiries answered.**

This is The Polish School of Sydney's fifth year of operation and to keep financially viable to meet operating costs, we have had to increase school fees by \$20 per year. This is still one of the lowest fees for this type of school. For your convenience, you can pay by credit card from our web page. Transactions done over the internet are secure and have been used for some time by all our adult students. Paying by credit card does not incur any costs on your side. You can still pay by all other methods used previously, such as cash or cheque. Please see attached budget estimates / calculations which

will outline the costs of running the school in more detail.

The position of the school Treasurer on the school management committee will have to be filled by a parent as the position will be vacant. Therefore it would make the role of the future Treasurer easier if parents can pay the school fees by credit card or other means and **WITHIN** the first 2 weeks of the school starting.

Visit our school web page [www.polishschool.org.au](http://www.polishschool.org.au) for all the latest news. Our web page already contains approximately 2500 pictures. Send school web page address to your friends and family, so that they can see the great events and successes of the students

Please help us to promote our school. It is more financially viable to operate a school with more students, as it helps to keep the costs lower for everyone. So, if you know people of Polish background with children, please recommend our school and help to increase the number of students attending our school.

1. We remind all parents that our school is a non-profit organization, where all the fees and other sources of income are used to pay the teaching staff and buy teaching resources for your child only. **All committee members and parents who help at the school are non-paid volunteers.**

Our school has to maintain high organisational & teaching standards. We are aiming for 50 children & 30 adult students.

2. Please pay school fees as required, which is at the beginning of Terms One and Three. The fees cover the teachers' wages, the cost of producing 4 student's booklets, an exercise book, folder and the student school diary. If possible, please pay the full annual fee in Term One.

If your child discontinues attending our school you will be reimbursed the percentage of fees.

As the school cannot afford to have a treasurer on school premises on a full time basis it is very important to pay on time.

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3. The school is run by an unpaid volunteer management committee, which is responsible for the

administration and preparation of all school events. We do not have any back up – office support

from the Department of Education or any other organizations. Therefore it is parents' duty to get

involved in school life and help. **You are required at least to take part in one event organised**

**by the school e.g. City to Surf or setting up and cleaning for the end of term presentation days. Alternatively, parents who can not afford any spare time, may choose to make a donation to the school.**

4. Attending the AGM and the Parent / Teacher meeting once a year on the date set by the school management committee should be the highest priority for all parents.

On those days the school hires extra staff to allow the teachers to attend these meetings with parents.

### **Changes to remember:**

Because of suggestions from parents and teachers and also due to the lack of a proper room, we have decided to hold presentation days only twice a year (mid- year and end at the end of the year, not four times a year). Parents / Guardians will be notified about the dates of all school events well in advance.

### **Important dates to remember in 2008:**

9<sup>th</sup> of February - Annual General Meeting.  
10<sup>th</sup> or 17<sup>th</sup> May - School is visited by well known Polish writer for children  
28<sup>th</sup> June - Half year presentation day  
2<sup>nd</sup> Aug - Parents ↔ teachers meeting  
8<sup>th</sup> Dec - End of school year  
presentation day

We will have also social events like mushroom picking or picnics and a parents dinner if there is sufficient interest. Dates will be announced later.